Mingei International Museum Donor Privacy Policy

Mingei International Museum is dedicated to furthering the understanding of art of the people (Mingei) from all eras and cultures of the world. This art shares a direct simplicity and reflects a joy in making, by hand, useful objects of timeless beauty that are satisfying to the human spirit. The Museum collects, conserves and exhibits these arts of daily life – by unknown craftsmen of ancient times, from traditional cultures of past and present and by historical and contemporary designers.

Mingei International Museum is committed to protecting the privacy of our donors and members. All personal information is held with the highest level of confidentiality.

Donor Information

Mingei International Museum collects the following donor information when it is voluntarily provided to us:

- Contact information including: name, address, telephone number and email address
- Transaction records of donations and memberships
- Information on events attended, publications received and special requests for program information
- Information provided by the donor in the form of comments and suggestions, including preferences for recognition or anonymity

This information is kept strictly confidential. It is used for the following purposes:

- To send thank you letters and receipts for contributions
- To keep donors informed on relevant Museum news, programs and additional giving opportunities. Donors may opt out of these communications at any time.
- To analyze giving trends and make budget projections
- To comply with government regulations for disclosure and financial reporting
- To comply with reporting requirements for grants

List sharing

Mingei International Museum does not sell our donors names or personal information with other organizations, nor will the Museum solicit donors on behalf of other organizations.

The Museum may occasionally exchange mailing addresses with other carefully selected nonprofits. Donors have the option to select "Do not exchange my personal information" when making a gift or at any time by contacting us.

Online Donations

All online donations are secured with industry-standard encryption.

Mingei International Museum Donor Bill of Rights:

- 1. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- 2. To be informed of the identity of those serving on the organization's governing board and expect the board to exercise prudent judgment in its stewardship responsibilities.
- 3. To have access to the organization's most recent financial statements.
- 4. To be assured their gifts will be used for the purposes for which they were given.
- 5. To receive appropriate acknowledgement and recognition.
- 6. To be assured that information about their donations is handled with respect and with confidentiality to the extend provided by law.
- 7. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- 8. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- 9. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
- 10. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.*

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